

## MINUTE NO. 162

Minutes of the regular meeting of the Board of Directors of the North Island 9-1-1 Corporation held on Friday, June 24, 2022 at the Comox Valley Regional District offices, 770 Harmston Avenue, Courtenay, BC commencing at 11:00 am.

<b><u>Present</u></b>	<b>President:</b>	McNabb, J	- Alberni-Clayoquot Regional District
	<b>Directors:</b>	Doubt, G	- qathet Regional District (Zoom)
		Swift, M	- Comox Valley Regional District (Zoom)
		Wallace, L	- Regional District of Nanaimo (Zoom)
		Moglove, C	- Strathcona Regional District (Zoom)
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	<b>Staff:</b>	Pearson, B	- NI 911 Deputy Secretary/Sr. Mgr. of Info. Systems & GIS, CVRD
		Douville, K	- Manager of Financial Planning/Acting CFO, CVRD
		Powell, K	-Manager of Financial Operations, CVRD
		Zaleschuk, R	- Technology Manager, NI 9-1-1 Corporation
		Doherty, T	- Manager of Fire Administration, Campbell River Fire Dept. (Zoom)
		Dennis, L	- Manager of Legislative Services
		Bremer, S	- Manager of Fire Administration, City of Campbell River
		Speed, S	- Recording Secretary, CVRD
	<b>Also present:</b>	Starratt, C	- Regional Fire Services Manager ACRD (Zoom)
		Unger, B	Alternate Director, Strathcona Regional District

### **AGENDA**

Swift/Moglove: "THAT the agenda be adopted as presented."

CARRIED

### **MINUTES**

Doubt/Swift: "THAT the minutes (no. 161) of the North Island 9-1-1 Corporation Board meeting held January 28, 2022 be adopted."

CARRIED

Swift/Moglove: "THAT the minutes of the NI 9-1-1 administration committee meeting held June 10, 2022 be received."

CARRIED

### **ITEMS FOR DISCUSSION AND DELIBERATION**

#### **Financial Statements and Audit Finding**

Moglove/Swift "THAT the audit findings report dated May 13, 2022 be received."

CARRIED

K. Powell introduced Cory Vanderhorst from MNP who presented the audit findings report.

Moglove/Swift: “THAT the financial statements of the North Island 9-1-1 Corporation for the year ended December 31, 2021 be approved.”

CARRIED

### **E-Comm Update**

Wallace/Doubt: “THAT the presentation from Jasmine Bradley and Julie de Decker regarding E-Comm services and activities, including Next Generation 9-1-1 be received.”

CARRIED

Jasmine Bradley, Executive Director of Communications & Public Affairs and Julie de Decker, Director Operations Relationship Management provided a presentation on E-Comm services and activities, including Next Generation 9-1-1.

### **Pre-Switch Abandoned Calls Removal**

B. Pearson provided an overview of the Pre-Switch Abandoned Calls Removal Report and introduced Rocky Tees, ECC Manager, E-Comm to answer any questions.

Wallace/Doubt: “THAT the North Island 911 Corporation, after reviewing all information both historical corporate information and information provided and presented by E-Comm, have E-Comm turn off pre-switch abandon 911 calls;

AND FURTHER THAT staff notify E-Comm by letter asking them to turn off pre-switched abandon 911 calls.”

CARRIED

### **North Island 9-1-1 Fire Dispatch Analysis**

B. Pearson explained that the consultants that authored the fire dispatch analysis report were unable to attend so will be rescheduled to the September 23<sup>rd</sup> meeting instead.

Wallace/Doubt: “THAT the North Island 9-1-1 Fire Dispatch Analysis item be deferred to the September 23, 2022 North Island 9-1-1 Board meeting.”

CARRIED

### **TELUS Next-Generation 9-1-1 Agreement**

Wallace/Doubt: “THAT a verbal report regarding the proposed amended agreement between TELUS, local government authorities and service provides for Next-Generation 9-1-1 services be received”

CARRIED

B. Pearson provided a verbal report on the agreements and explained one will go to the Comox Valley Regional District for execution and will include all local government in the Comox Valley.

### **Management Report**

Moglove/Wallace: “THAT the management report be received.”

CARRIED

**2022 Fire Dispatch Statistics January – March**

Wallace/Molglove: “THAT the 2022 Fire Dispatch Statistics report from January 1, 2022 to March 31, 2022 be received.:

CARRIED

**TERMINATION**

McNabb/Doubt: “THAT the Board adjourn to a restricted in-camera session.”

CARRIED

Time: 12:19pm

Confirmed:

Certified correct:

***B. Pearson***

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B. Pearson  
Deputy Secretary

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John McNabb  
President