

MINUTE NO. 168

Minutes of the regular meeting of the Board of Directors of the North Island 9-1-1 Corporation held on September 15, 2023 at the Comox Valley Regional District offices, 770 Harmston Avenue, Courtenay, BC commencing at 11:00 am.

<u>Present</u>	President:	K. Grant	- Comox Valley Regional District
	Directors:	G. Doubt	- qathet Regional District
		A. Hory	- Regional District of Mt. Waddington
		S. McLean	- Regional District of Nanaimo
		B. Beckett	- Alberni-Clayoquot Regional District
		J. Rice	- Strathcona Regional District
	Staff:	B. Pearson	- NI 911 Deputy Secretary/Sr. Mgr. of Info. Systems & GIS, CVRD
		K. Douville	- Manager of Financial Planning, CVRD
		J. Martens	- General Manager of Corporate Services, CVRD
		R. Zaleschuk	- Technology Manager, NI 9-1-1 Corporation
S. Bremer		- Assistant Chief, City of Campbell River	
Also present:	S. Speed	- Recording Secretary, CVRD	
	C. Starratt	- Regional Fire Services Manager ACRD	
	E. Beauchamp	- Acting Manager of Emergency Services, RDN	
	D. Kim	- Chief Administrative Officer, Regional District of Mt. Waddington	

ADOPTION OF THE AGENDA AND MINUTES

Agenda

McLean/Rice “THAT the agenda be adopted as presented.”

CARRIED

Minutes

Hory/McLean “THAT the minutes (no. 167) of the North Island 9-1-1 Corporation Board meeting held June 23, 2023 be adopted.”

CARRIED

Hory/McLean “THAT the minutes of the North Island 9-1-1 Administration Committee meeting held September 1, 2023 be received.”

CARRIED

ITEMS FOR DISCUSSION AND DELIBERATION

North Island 9-1-1 Corporation Shareholder’s Agreement Update

Rice/Hory “THAT the report dated August 29, 2023 regarding an update to the North Island 9-1-1 Shareholder Agreement be received.

CARRIED

J. Martens introduced Roger Holland, Singleton Urquhart Reynolds Vogel LLP who provided a summary of proposed updates to the North Island 9-1-1 Shareholder Agreement.

Rice/Hory “THAT the Directors Resolutions concerning the issuance of a stock dividend, provided as Appendix D to the staff report dated August 29, 2023, be approved.

CARRIED

Hory/Rice “THAT the Directors Resolutions concerning share transfers, provided as Appendix E to the staff report dated August 29, 2023, be approved.

CARRIED

McLean/Rice “THAT subject to endorsement and completion of the necessary stock dividend and share transfer documentation, staff be directed to forward the proposed revised Shareholders Agreement for the North Island 9-1-1 Corporation, provided as Appendix C to the staff report dated August 29, 2023, to the shareholder Regional Districts for consideration of endorsement.

CARRIED

Management Report

Rice/McLean “THAT the management report be received.”

CARRIED

E-Comm PSAP Service Performance Reports for the year ended 2022 and first quarter of 2023

Rice/McLean “THAT the E-Comm PSAP Service Performance Reports for the year ended 2022 and first quarter of 2023 be received.”

CARRIED

Fire Dispatch Statistics for January to June 2023

Rice/Hory “THAT the fire dispatch report from January to June 2023 be received.”

CARRIED

S. Bremer provided a summary of the fire dispatch report from January to June 2023.

NEW BUSINESS

Next Generation 911 Grant Funding Budget Amendment

Rice/Hory “THAT a report dated September 14, 2023 regarding a Next Generation 9-1-1 grant funding budget amendment be considered as an item of New Business and received.”

CARRIED

K. Douville provided an overview of the Next Generation 9-1-1 grant funding budget amendment report.

Rice/McLean “THAT the adopted 2023 – 2027 financial plan for the North Island 9-1-1 Corporation be amended by including \$1.5 million in conditional provincial grant revenue in 2023, by way of the Union of BC Municipalities’ 2023 Next Generation 911 program, to be offset by an

additional \$83,003 in communications infrastructure expenditures in 2023 with the balance of \$1,416,997 to be contributed to the Future Expenditure Reserve fund.

AND THAT consideration of the remaining \$1.5 million approved under the 2023 Next Generation 9-1-1 grant funding be undertaken as part of the 2024 – 2028 financial planning process with allocations to be slated for 2024 and 2025.

CARRIED

TERMINATION

McLean/Rice “THAT the meeting terminate.”

CARRIED

Time: 11:43 am.

Confirmed:

Certified correct:

B. Pearson
Acting Secretary

Ken Grant
President