



North Island 9-1-1 Corporation

*serving the regional districts of Alberni-Clayoquot, Comox Valley,
Mt. Waddington, Nanaimo (School District #69),
qathet and Strathcona*

MINUTE NO. 173

Minutes of the regular meeting of the Board of Directors of the North Island 9-1-1 Corporation held on January 24, 2025 at the Comox Valley Regional District offices, 770 Harmston Avenue, Courtenay, BC commencing at 11:00 am.

<u>Present</u>	President:	K. Grant	- Comox Valley Regional District
	Directors:	R. Southcott	- qathet Regional District
		A. Hory	- Regional District of Mt. Waddington
		S. McLean	- Regional District of Nanaimo
		B. Beckett	- Alberni-Clayoquot Regional District
		J. Rice	- Strathcona Regional District
	Non-voting Members		
	Staff:	E. Blaney	Tla'amin Nation
		B. Pearson	- NI 911 Secretary/Sr. Mgr. of Info. Systems & GIS, CVRD
		L. Wiwcharuk	- Chief Financial Officer, CVRD
		J. Sexton	- Financia Planning Analyst, CVRD
		J. Martens	- Deputy Secretary / General Manager of Corporate Services, CVRD
		S. Bremer	- Assistant Chief, City of Campbell River
		S. Speed	- Recording Secretary, CVRD
	Also present:		-
		E. Beauchamp	- Acting Manager of Emergency Services, RDN
		C. Starratt	- Regional Fire Services Manager, ACRD

ELECTIONS AND APPOINTMENTS

J. Martens, General Manager of Corporate Services, called the meeting to order and opened the floor for nominations for the position of President of the North Island 9-1-1 Corporation Board. At the close of nominations, Director Grant was the only nomination and as such was declared President by acclamation.

J. Martens, General Manager of Corporate Services, opened the floor for nominations for the position of Vice-President of the North Island 9-1-1 Corporation Board. At the close of nominations, Director Hory was the only nomination and as such was declared Vice-President by acclamation.

ADOPTION OF THE AGENDA AND MINUTES

Agenda

Rice/Hory "THAT the agenda be adopted as presented."

CARRIED

Minutes

Rice/McLean "THAT the minutes (no. 172) of the North Island 9-1-1 Corporation Board meeting held November 29, 2025 be adopted."

CARRIED

McLean/Rice "THAT the minutes of the North Island 9-1-1 Administration Committee meeting held January 10, 2025 be received."

CARRIED

ITEMS FOR DISCUSSION AND DELIBERATION

2025 – 2029 Recommended Financial Plan

Rice/Hory "THAT the report dated January 8, 2025 regarding the 2025 – 2029 recommended financial plan be received.

CARRIED

L. Wiwcharuk, Chief Financial Officer, provided a presentation on the recommended 2025 – 2029 financial plan.

Rice/Hory "THAT the 2025 recommended budget and five-year financial plan for the North Island 9-1-1 Corporation, be adopted as presented.

CARRIED

Appointments – Corporate Financial and Bank Signing Officers

Rice/McLean "THAT the report dated January 16, 2025 regarding appointments to Corporate, Financial and Bank Signing Officers be received

CARRIED

Rice/Beckett "THAT Brian Pearson be appointed Secretary of the NI 9-1-1 Corporation"

CARRIED

Rice/Hory "THAT Jake Martens and James Warren be appointed Deputy Secretaries of the North Island 9-1-1 Corporation"

CARRIED

Rice/Hory "THAT the accounting records office for the North Island 9-1-1 Corporation be held at the offices of the Comox Valley Regional District"

CARRIED

Rice/Hory "THAT MNP LLP Chartered Accountants be appointed auditors for the North Island 9-1-1 Corporation"

CARRIED

Rice/Hory "THAT the persons holding the following position be appointed bank signing officers for the North Island 9-1-1 Corporation and that any two of the following be authorized to co-sign:

- President
North Island 9-1-1 Corporation
- Secretary
North Island 9-1-1 Corporation
- Deputy Secretary
North Island 9-1-1 Corporation
- Chief Financial Officer
Comox Valley Regional District
- Manager of Financial Planning
Comox Valley Regional District
- Manager of Financial Operations
Comox Valley Regional District
- Manager of Asset Management
Comox Valley Regional District"

CARRIED

Management Report

Rice/Hory "THAT the management report be received."

CARRIED

2024 Fire Dispatch Statistics Report

Rice/Hory "THAT the 2024 Fire Statistics Report dated January 7, 2025 be received.

CARRIED

S. Bremer provided an overview of the 2024 Fire Dispatch Statistics Report.

CLOSED MEETING

Rice/Hory "THAT the NI 9-1-1 Board adjourn to a Closed session.

CARRIED

Time: 11:18 a.m.

Confirmed:

Certified correct:

Brian Pearson
Secretary

Ken Grant
President